

Trustee Meeting Minutes

July 9, 2018

The July meeting of the Leominster Public Library Board of Trustees was held on Monday, July 9, 2018, in the Leominster Public Library Conference Room.

In attendance were: Chairperson Mark Bodanza, Vice Chairperson Susan Chalifoux Zephir, Lawrence NFOR, Eladia Romero, Carrie Noseworthy and James Despo. Also in attendance were Nancy Tourigny, Head of circulation and Sondra Murphy, the Library Director.

The meeting was called to order at 5:03 PM.

APPROVAL OF MINUTES

The minutes of the June 11, 2018 meeting were approved without any concerns (SC/JD).

DIRECTOR'S REPORT

After a discussions for clarification on the preservation/digitization work that is ongoing, the Director's report for the month of June 2018 was approved as presented. A recommendation was made to send a request out for some of the missing papers.

OLD BUSINESS

The position for Assistant Director is not yet filled. After the first round of interviews with 9 candidates, the second round was scheduled for 3 candidates. One external and one internal candidate withdrew their applications. After the interview with the last candidate, internal candidate, she too withdrew as the committee also had decided to re-open the search. The position would require a Masters degree though not specifically in Library science. The position will be posted as open until filled. At moment, given that the Assistant Director position is still open, Lori and Nancy have been helping the Director with scheduling as well as other needs.

The Child Safety Policy was discussed a bit more and approved by the board (SC/JD).

A few attempts were made to get more information on the community foundation investment strategy of the Library Funds. Nothing substantial was received. The board finally decided to write a letter to the foundation requesting specific information on the investment. The

Chair and Library Director will get the letter drafted and sent. Other investment options would be sought in the time being, with Mr Rich Rogers.

NEW BUSINESS

A discussion on shared building use was entertained as presented by the Library Director. After some discussion on the possibility and benefits of accommodating Literacy Volunteers from Fitchburg Library, it was concluded after a long discussion that the director contact Fitchburg Library to see if there was ever a contract or an agreement so we can discuss its implication and applicability within the Leominster Library, should we choose to accept.

To facilitate cases where some patrons come in with people with learning disabilities as well as other children supervision related issues, the Director acquired some chrome books, which could be made available for use within the library. It was concluded that the agreement/policy be developed for the next meeting.

A patron stopped in and wanted to make a donation of furniture in memory of their spouse. A choice was made as to the type of furniture to be acquired and the board accepted the Deed of Gift as presented (ER/CN).

ANNOUNCEMENTS

The Library Director brought up a discussion on the possibilities of having Leominster Library, a Fine-Free Library. This was tabled to be discussed in subsequent meeting of the board.

In the absence of any other announcements, the meeting was adjourned at 6:18 PM. (SC/CN)

Humbly Submitted,

Lawrence NFOR,

Board Secretary.